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国 Federación Internacional De Los Trabajadores Del Transporte
際 Fédération Internationale Des Ouvriers Du Transport
運 Internationella Transportarbetarefederationen
輸 Internationale Transportarbeiter-Föderation
International Transport Workers' Federation
劳 Международна федерация транспортников
連 التنظيم عالمياً، النضال من أجل حقوقنا

To all affiliated organisations

Circular No: 122/a.38/2010

DC/jb

30 June 2010

Dear Colleagues,

42nd ITF Congress, Mexico City, 5-12 August 2010

Please find attached the following documents for the forthcoming Congress:

- Congress Agenda
- Congress Timetable (including workshops)
- Standing Orders
- Election of Credentials and Resolutions Committees
- Report on Activities 2006-2009/Organising Globally
- Compilation of the Annual Reports on Activities for 2006, 2007, 2008 and 2009
- Pocketbook
- Strong Unions – Sustainable Transport
- Financial Statements and Auditors' Reports 2006-2009
- Motions and Amendments to the Constitution
- Composition of the Executive Board

The ITF Constitution can be viewed at <http://www.itfglobal.org/about-us/constitution.cfm>.

The ITF Mutual Respect Policy can be viewed at <http://www.itfglobal.org/about-us/respect.cfm>

Please note that each Congress participant will receive a set of documents at registration in Mexico City.

Congress motions submitted by affiliates and the Executive Board have already been distributed electronically under cover of circular no. 099/a.27/2010 dated 26 May and revised circular no. 110/a.30/2010 dated 14 June. Please note that all proposed amendments to motions must be received by the Secretariat at least four weeks before the start of Congress, i.e. no later than **8 July**. Any affiliates who are unable to pass comments by the deadline above should notify the ITF General Secretary on cockroft_david@itf.org.uk or + 44 (0) 20 7940 9239 as soon as possible.

It is possible to submit emergency motions to Congress, but it is important to note that these will only be considered if the Standing Orders Committee rules that they are truly of an urgent nature and could not have been submitted before the deadline for ordinary motions.

Proxy Votes

Lastly, I would remind affiliates unable to attend the Congress that it is possible to register a proxy vote. If you would like to transfer your votes to another union please let us have your request in writing, if possible no later than four weeks before the start of Congress, i.e. 8 July.

Please do not hesitate to contact me if you have any questions.

Yours fraternally,

A handwritten signature in black ink, appearing to read 'David Cockroft', written in a cursive style.

David Cockroft
General Secretary